

Date Posted:

Texas Head Start Association

JOB OPPORTUNITY POSTING

Job Title: Center Supervisor

Employer/ Agency: CDI Serving North Texas

Job Description:

This position is responsible for the general and day-to-day operations of a Head Start/Early Head Start center or cluster of outlying centers, covering multiple classrooms, assuring regulatory and legal compliance with federal, state and local regulations, communicating with parents and the community and supervision and monitoring of all staff working at the assigned center(s). Job descriptions are available. Job descriptions are available. Positions are open until filled. All interested applicants must complete a CDI HS Application in order to be considered for position. Credentials including diplomas, transcripts and certificates are also required for positions requiring minimum education requirements.

Locations:

Decatur

Qualifications:

1. Minimum requirement is an Associate's degree or higher in early childhood education, child development or other related education or human service degree with two years' experience working with young children and families.
2. Ability to meet the state requirement(s) for "site director" required.
3. One year supervisory experience preferred. Some experience in financial management and budgeting preferred.
4. Previous Head Start/Early Head Start experience preferred.

Hours: Monday – Friday, hours may vary by location

Salary: Starting at \$16.54 hourly with AA Degree.

Send your resume, transcripts, and cover letter to: hr@cdihsnt.org

Attn: Rosie Ortiz, Anjie Rodriguez

Address: P.O. Box 2094

City, State, Zip: Weatherford TX, 76086

Telephone: 682-803-0472

Fax: 682-262-1213

E-mail Address: hr@cdihsnt.org

Application Method Preferred: email

Opening Date: 6/19/17

*If your response to this job posting results in successful employment, please email THSA at webmaster@txhsa.org with the hiring details of your new job opportunity.
Thank you*