

**Date Posted:
03/30/2015**

Texas Head Start Association

JOB OPPORTUNITY POSTING

Job Title: Head Start Education Specialist

Employer/ Agency: TRI COUNTY COMMUNITY ACTION

Job Description:

The Education Specialist must be a person with high moral standards and possess a commitment toward maintaining those standards as a role model for staff and participating families. He/she must have initiative and imagination. Must be a self-starter with the ability to work unsupervised yet be willing to accept direction. Tact and the ability to work with others in a positive are necessary. The Specialist must be able to assume general administrative and supervisory duties as delegated by the program director in order to maintain a quality program.

Qualifications: B.S., B.A., BAAS in Early Childhood Education/Development or related field. This qualification is in line with the Head Start Reauthorization Act of 2007. Experience working with low-income families and with small children.

Hours: Vary

Salary: DOE

Send your resume and cover letter to:

Attn: Christina Leary

Address: P.O. Drawer 1748

City, State, Zip: Center, Texas 75935

Telephone: 936-598-6315

Fax: 936-598-7273

E-mail Address: cleary@tricitycommaction.org

Application Method Preferred: Please go to www.tricitycommaction.org and click on the careers tab and print off the application along with the request form and e-mail, or fax to the information provided above.

Closing Date: 02/17/2015