

Date Posted:

Texas Head Start Association

JOB OPPORTUNITY POSTING

Job Title: Compliance Manger (Early Head Start/Head Start)

Employer/ Agency: Neighborhood Centers Inc.

Job Description:

Implements and facilitates the Agency's Review of Contract (ROC) process; documents enterprise-wide compliance program; researches, develops and reviews compliance policies, procedures, processes and compliance aides for adherence to funder requirements and government regulations and otherwise supports the Agency's regulatory compliance function. Stays informed on current issues affecting Agency operations and programs.

Qualifications:

Bachelor's degree from four-year college or university in Business, Education, Mathematics, Science, or any other related field. Advanced degree preferred but not required. Must have previous professional experience with regulatory compliance and/or contract compliance management. Current professional certifications in compliance and/or contract functions strongly preferred.

Salary: \$45,000-55,000

Send your resume and cover letter to:

Attn: Talent Management Team

E-mail Address: recruiting@neighborhood-centers.org

Application Method Preferred: Qualified candidates please apply online:
www.lamForGood.org

Opening Date: 10/20/2014

*If your response to this job posting results in successful employment, please email THSA at webmaster@txhsa.org with the hiring details of your new job opportunity.
Thank you*