

Date Posted: 7/3/2015

Texas Head Start Association

JOB OPPORTUNITY POSTING

Job Title: Health & Nutrition Specialist/LVN

Employer/ Agency: Brazos Valley Community Action Agency, Inc – Head Start program

Job Description: Oversight of Health/Nutrition content areas. Write program plans for health & nutrition content area and edit as needed annually. Train staff on program plans, meet with other Specialists to plan and conduct support services to program staff. Interpret federal transmittal notices and directives and integrate into local written program plans. Provide training to staff, develop training modules for specific topics regularly. Conduct CACFP Monitor reviews at all sites. Plan and provide Cooks training, plan and review menus annually. Assist parents and staff in locating long term medical and dental home for each child enrolled. Do outreach with dentists, doctors, and other health providers within the service area. Provide necessary assistance to site directors as needed. Provide parent and staff training as requested.

Qualifications: Associates Degree in health, education or related human services field; valid driver's license with clean background check.

Preferred/Special Qualifications: LVN holding a current Texas license, or BA/BS in Public Health or Social Work. A combination of equivalent experience and training may be substituted for the education requirement. 2 yrs. exp. in public health and education environment. Knowledge of practices and principles of health education. Demonstrated ability to relate to and work effectively with individuals from diverse cultural and economic backgrounds. Willingness to comply with the established agency standards which may include productivity/personal responsibility, client/customer service orientation, embracing a team player orientation. Fluent bilingual (English/Spanish) skills; knowledge and experience in bilingual programming.

Travel Required: 50% locally and surrounding counties

Hours: 40 hours/week

Salary: Negotiable

Send your resume and cover letter to:

Attn: Stacie Stefka, Head Start Program Administrator

Address: 3141 Briarcrest Dr., Suite 501 Bryan, TX 77802

Fax: 979-260-9835

E-mail Address: [sstefka@bvcaa.org](mailto:ss Stefka@bvcaa.org)

Application Method Preferred: go online at <http://www.bvcaa.org/employment-opportunities/>

Opening Date: 7/3/2015

*If your response to this job posting results in successful employment, please email THSA at webmaster@txhsa.org with the hiring details of your new job opportunity.
Thank you*