

Date Posted:

Texas Head Start Association

JOB OPPORTUNITY POSTING

Job Title: Bingman Head Start Principal/Director

Employer/ Agency: Beaumont Independent School District

The Head Start Principal/Director is responsible for the coordination and implementation of the day-to-day operation of the Head Start program, including planning, general administration and oversight of Head Start personnel. The Principal/Director is responsible for developing and maintaining systems and services adequate to ensure a quality program. The Director is responsible for implementing shared governance among management, Policy Council and governing bodies for program planning, monitoring and decision-making. Head Start Principal/Director will report to the Executive Director.

Job Description: Serve as Principal / Director of Head Start Program

Qualifications:

- Requires a Masters Degree in Education with a concentration in Early Childhood Education and a Principal Certification. A minimum of five years professional leadership/management and supervisory experience preferably in Early Childhood Educational programs.
- Significant experience in administration, including balancing regulatory requirements with budget constraints and growing community needs. Head Start experience preferred.
- Strong knowledge of theories and practices of Early Childhood Education/Development and Family/Social Services.
- Excellent oral and written communication skills. Bilingual (English/Spanish) preferred.
- Experience in design and delivery of training.
- Advance computer skills, including internet and e-mail.
- Requires experience and skills in community leadership activities.
- Requires the ability to travel to meetings, training and to other work sites. .

Hours: 8:00a.m. – 4:30 p.m.

Salary: TBD

Send your resume and cover letter to:

Attn: Carolyn Little

Address: 5265 S Kenneth St

City, State, Zip: Beaumont, Texas 77705

Telephone: 409-617-6220

Fax: 409-617-6203

E-mail Address: clittle@bmtisd.com

Application Method Preferred: online job application @ www.bmtisd.com

Position: Principal

Opening Date: immediately

If your response to this job posting results in successful employment, please email THSA at webmaster@txhsa.org with the hiring details of your new job opportunity.

Thank you